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## **IMPORTANT NOTICE**

Dear Business or Agriculture Personal Property Owner:

Enclosed, please find your **2022** Arizona Business/Agriculture Personal Property Statement. Pursuant to A.R.S. §42-15053.A, **April 1 is the deadline to file** Arizona taxable personal property returns.

### **UPDATES FOR TAX YEAR 2022:**

- The Business Property Statement (Form 82520) has changed for 2022. Please review the form and instructions carefully.
- There are two options for completing the personal property reporting process:
  1. An Excel-based asset list may be submitted through our online E-file process (preferred option).
  2. Completed original forms may be mailed to our office via USPS.
- E-filing is highly encouraged. E-file instructions and FAQs can be found on our website. You may also contact our Business Personal Property unit at (602) 506-3386 or [asr-bpp-pubasst@maricopa.gov](mailto:asr-bpp-pubasst@maricopa.gov).
- Two critical changes to note:
  1. The Assessor will no longer accept emailed OR unofficial Personal Property Statements as sometimes used by 3<sup>rd</sup> party preparers.
  2. The Assessor will only mail Property Statements to account owners at the address we have on file. Statements will not be mailed directly to tax agents.

### **GENERAL REMINDERS FOR REPORTING PERSONAL PROPERTY:**

- If you received an Arizona Business/Agriculture Property Statement, the original form must be completed, signed and returned **by April 1**. Again, 3<sup>rd</sup> party forms will no longer be accepted.
- For past E-filers, if you received an E-Filer statement, it must be submitted **by April 1**.
- To ensure correct and complete allocation of the statutory exemption, we must have on file the correct owner name and mailing address for each account.
- Please record any ownership or address changes in Section 1 of the Property Statement.
- Please remember to report the historic cost and acquisition year for all personal property assets owned at the end of the 2021 calendar year.
- Extension requests may be granted for good cause if made in writing before April 1, 2022.
- Failure to file may result in late or non-filing penalties.

### **ON THE HORIZON FOR 2023 REPORTING:**

- The Maricopa County Assessor's Office will be converting to a new computer system in 2022. This change should have limited impact to account owners but will affect how we manage your account going forward.
- Specifically, in early 2022 we will be phasing out the use of "Multiple" and "Lessor" numbers. Individual account numbers will remain the same; it is only the entity grouping number that is being eliminated.
- Beginning in 2022, our asset coding system will be converted to the DOR's table-life system. Again, this change should have limited impact to account owners.

If you have questions related to your business personal property account, please contact our BPP unit at **(602) 506-3386**, or email [asr-bpp-pubasst@maricopa.gov](mailto:asr-bpp-pubasst@maricopa.gov).

Thank you for the opportunity to serve you.  
Maricopa County Assessor's Office