

520 E-File instructions

Contact Information

Email Address *

Contact Name *

Contact Phone *

Account Information

Validation Code *

If you have a single BPP account, please select 'Single' for the account type and enter your 7-digit 'ACCOUNT NUMBER'.

If you have more than one account, please select 'Multiple' and enter your 'OWNER ID' number (10-digit plus dash) to upload files for all your accounts at once.

Account Type * (hover on options for details)

Single Account No.

CONTINUE

Add any additional comments

Important points for appraiser to address (Ex. Closed Locations, Name Changes, Mailing Changes, Exemption, Etc.)

Supporting Documents Uploaded (Special characters in file names not accepted)
If you have any issues, please [email your file](#) to our office.

Choose file **Browse**

No files uploaded

SUBMIT

Enter the contact information for the best person to reach, if we have questions.

Select between (Single) and (Multiple).

For single account, enter the 7-digit account number. Please **do not include** leading letters or dashes.

Else, enter the 10-digit Owner ID. Please **do include** the dash.

Click the (Continue) button.

Enter any important information.

Drag and drop or browse to upload file.

Click the (Submit) button.

Add any additional comments

Important points for appraiser to address (Ex. Closed Locations, Name Changes, Mailing Changes, Exemption, Etc.)

Supporting Documents Uploaded (Special characters in file names not accepted)

If you have any issues, please [email your file](#) to our office.

Choose file



Submit Form

I affirm that the information on this form is true and correct?

NO

YES

SUBMIT

Once the Excel file is uploaded, affirm that everything is true and correct, by choosing (YES). Then click the (Submit) button